

GOVERNMENT COLLEGE, MALPURA (TONK)

Code of Conduct for Teaching Staff

1. First and foremost, teaching being a noble profession it is expected of the teacher to uphold the honor and dignity of the Profession.
2. Being a government servant they are advised to abide by the 'Government Rules & Policies'. (Rajasthan Service Rules)
3. They must provide quality education.
4. Be impartial, friendly, help, guide, encourage and assist the students and enact as good counselors and facilitators.
5. A teacher must be devoted and honest towards his/her duty exhibiting utmost loyalty and sincerity towards the best interests of the College.
6. Are essentially required to observe the scheduled working hours, must be present at the place of work performing their duties especially related to students mentoring.
7. Prior permission be sought by the teacher in case of taking leave

Code of Conduct for Non-Teaching Staff

1. Must report to duty on time and remain present during college hours.
2. Follow strictly the rules and regulation laid down under 'Rajasthan Service Rules'.
3. Exercise self-discipline, honesty and integrity.
4. Take utmost care and maintain secrecy pertaining to official documents and must not
5. divulge, alter or forge them. Must take prior permission before availing any leave.
6. Must respect and maintain hierarchy in administration